

Caspar Community Center Board of Directors Meeting
October 21, 2011
Caspar Community Center

Present: David Alden, Miriam Davis, Susan Juhl, Paul Reiber, Paul Schulman, Oscar Stedman, Judy Tarbell, Jessie Lee Van Sant

Staff: Dalen Anderson

Guest: Alexandria Alexander

1. Call to Order at 9:13

Quorum Present? yes

2. Minutes of October 7 approved.

3. Additions or Changes to the Agenda –Add discussion of Grants. Judy Tarbell requested that the issue of changing our form of organization to a membership organization be put on the next meeting's agenda.

4. Correspondence

We received an information letter expressing concern about maintaining duck safety at the pond and proposing a plan to deal with the situation. No action was requested from the Board.

Lila McMurtry has asked us to consider becoming a Gateway Community to National Monuments. David Alden agreed to look at the issue and report.

A complaint was received about there being no place to post posters for non-Caspar events, the bulletin board having been removed for building painting. The BB will be repaired and reinstalled.

A letter was received from the US Postal Service regarding a program to review its leases. Alden will review and report.

5. Executive Director's Report

- We have a few upcoming rentals for bar mitzvahs and birthdays.
- We have been offered a "sandwich making" refrigerator unit by the Fort Bragg bakery –arrangements were made to pick it up.
- A biking group was delayed by rain and spent the night at the center and enjoyed it. The question was raised whether we could actively seek such overnight functions and whether it would be legal. Judy T. agreed to check with planning.

6. Treasurer's Report

David and Dalen are still refining the reporting format, but it is getting there. Generally, compared to last year at this time, we are down about 25% in rentals and up about 19% in expenses, but our donation and fundraising revenues have been up significantly so that we are still in the black for the period. The question was raised as to how we are doing if donations earmarked for the kitchen project were ignored, and Alden said that he believed the P&L would show a small operating loss for the period (year to date). This, however, would not be shown on the face of the existing reporting format, and is one of the issues that needs to be addressed. The finance committee set a meeting date for Tuesday, Oct. 24 at 2:00 pm to discuss. Dalen and Alden will meet on Monday the 23rd at 11 to prepare for that discussion.

7. Committee Reports

A. Pub Nite:

Jessie reported that it went well, although fewer than usual and fewer than desired musicians came this time. Financially, Dalen reported a profit of \$621.00. Music piped into the kitchen proved problematic because of general noise load, and the kitchen folk will discuss to see what they want. Jessie raised the idea of reserving \$100 from each pub night and applying that money towards the sound improvements needed in the building. Jessie expressed considerable frustration with the fact that nothing is happening very fast in terms of sound improvements. Alden expressed opposition to earmarking funds from a particular program, and said that while he agreed it should be a top priority, it should be a general budget item and funded along with all other CCC operations out of the budget. The facilities committee should develop a priority list and budget for CC improvements.

B. Kitchen

Paul R. reported that all paperwork has now been submitted to USDA and we should be getting the final distribution from them. At that point a final accounting can be presented to the board. Bubbles in the flooring have been raised with Matson and we are awaiting a response. There are no signs of mouse activity. The kitchen Committee has not yet come up with a protocol for managing the kitchen. Paul Katzeff from Thanksgiving Coffee will give the Kitchen Committee a coffee making lesson and will be providing the

Handicapped paint--Oscar

Committees (* indicates contact person)

Community Planning	Judy*, Mike D, Michael P., Rhoda, David, Jessie, Miriam, Susan J, Oscar?
Executive/Personnel	Miriam, Susan J., David, Annie
Facility	Dalen, Paul S*, David, Mike (?) Annie
Finance	David*, Dalen, Jessie, Rhoda, Jim Tarbell, Oscar?
Fundraising/Marketing	
Harvest Dinner	Dalen,
Kitchen	Dalen, Oscar*
New Year's Eve	
Pub Night	David, Jessie*, Mark (sound and music), Miriam (kitchen and service)