

Caspar Community Board Meeting  
Caspar Community Center  
Friday, November 9, 2012

1. Call to Order 9:05  
Present, Bob Frey, Susan Juhl, Paul Reiber, Paul Schulman, Oscar Stedman, Judy Tarbell and Jessie Lee VanSant  
Staff: Dalen Anderson
2. Minutes of October 12 & 26 were accepted as corrected
3. Additions or Changes to the Agenda  
Request by David Alden to add flagpole to agenda.
4. Correspondence – None
5. Reports
  - A. Executive Director
    - Dalen reported some new weekday ongoing rentals, including a Zumba class to start later in the year and a monthly meeting of the Humane Society.
    - Ruth has strongly suggested that we obtain computer-generated checks. This will save accounting time with double entities. Dalen will proceed.
  - B. Finance/Treasurer

The Board approved Dalen being added as a signer to the checking account, in that Ruth Dobberpuhl has taken on the bookkeeping. Paul Reiber offered to get the new signer card instigated at the bank; Judy is looking for a data base system that will better track checks and personal info. The finance committee is scheduled to meet on Weds. Nov. 21 at 4:30.
  - C. Facilities
    - Oscar has researched propane and found a better deal with local supplier, Kemgas. Motion was made and approved to switch over to Kemgas. She also has done some research on metering the center's propane use and has arranged for Terry Babich to come give us an estimate.
    - Water use appears to be on the high side, Dalen is monitoring and the facilities committee is looking for possible leaks.
    - Jesse researched getting a PG &E audit and was directed towards doing our own audit via their website. Dalen will look at this.
    - Flagpole is broken at the top. There has been some community input asking that it be fixed. Mike Dell'Ara has offered to split the costs, which are estimated at \$1210-\$2365 + shipping. There was discussion about fixing the existing pole and Paul R. offered to try to locate a bucket truck and someone to do this.
    - There was a request that the facilities committee update the priority TO –DO list, which will include gas meter, PG 7 E audit, flag pole, water leaks, stair lighting, and stair treads.
    - A work party for Dec 2, at 10:00 am is scheduled to work on sound panels for the south room. At least eight people would be ideal.
  - D. Fundraising/Marketing
    - Plans are underway for the Harvest Dinner and Silent Auction, Nov. 17. Many volunteers are getting auction items.

- The day of workshops scheduled for February 16 has been postponed, as one of the primary organizers, Michael Potts, felt that more time was needed to organize. No other date has been set.

E. Community Planning

Judy has asked three appraisers for bids to appraise the property. Estimated cost of \$5,000 will be paid for out of grant money from the Tarbell Foundation. There is much new information available digitally, such as cost estimates for developing a community water system which can be obtained by contacting Judy. A pro bono meeting with a non-profit lawyer, Bill Hutton, has been set up for 11/9 at 1:30.

F. CasparFest/Pub Night

- CasparFest committee met on Nov. 1. It has been decided that the event will take place on one day next year, Sept. 7. The committee is looking at ways to cut expenses. The next big question is whether to charge a gate fee or not.
- Pub Night takes place 11/9.

6. Events/Other

A. Formation of a Caspar Community Advisory Committee

Judy will ask all former board members if they want to be included in all board e-mails.

B. Liquor License

Dalen does not yet have more information so issue was tabled.

C. Meeting Change

Due to the Thanksgiving holiday, move the meeting date to Nov. 30, and every two weeks after that.

Meeting adjourned at 10:45

Respectfully submitted,

Dalen Anderson

**Motions**

Moved and passed:

Add Dalen on as signer to Caspar checking account.

Switch our propane provider to Kemgas

Change next Board meeting to Nov. 30

**Calendar**

**Saturday, November 17**

Sunday, November 25

Friday, November 30

Sunday, December 2

Friday, December 14

Sunday, December 23

Friday, December 28

Monday, December 31

**Harvest Dinner**

Breakfast

Board Meeting

Sound Panel Work Party

Board Meeting, Pub Night

Breakfast

Board Meeting

New Years Eve Party