

Caspar Community Board Meeting
Caspar Community Center
March 18, 2016

1. Call to Order 9:40

Present: Rochelle Elkan, Bob Frey, Marty Johnson, Annie Lee, Paul Reiber

Quorum: Yes

Others: Executive Director's Assistant Sienna Potts

2. Minutes of March 3 were accepted as submitted.

3. Additions or changes to the agenda - None

4. Public Comment

- Linda Leitner requested that we attempt to make the Center as much of a perfume-free space as possible, especially alerting waitstaff. Bob suggested she write an article for the newsletter.
- Mark Perkins had requested that we become a member of KZYX. The Board declined: we are not permitted by our by-laws to contribute money to other non-profits, donations to the Caspar Community would then be supporting another organization, we would be setting a precedent, etc. We do trade space for airtime.

5. Correspondence

- We received a lovely card from Bob Jetton with a generous contribution earmarked for the remodeling of the pizza oven.
- A representative of the American Red Cross will come to the next Board meeting at 10:30 to discuss disaster prep.

6. Reports

A. Executive Director

- Sienna will email job descriptions for the Events Coordinator and Assistant Director for Board input. Annie recalled our previous intention to develop procedure manuals.
- Marty asked how the new Events Coordinator got hired (Zoe's article in the newspaper presented this inaccurately – we will ask her to give us a call to fact-check in the future.) and felt the process was too fuzzy. Dalen can hire Millie as an assistant. Bob reminded the Board that this is an evolutionary process. Dalen is committed to a smooth transition. The Board will formalize the hiring and structure.
- Paul R. MOVED that **the Board authorized Dalen's hiring of an event Coordinator for 30-40 hours per month and submit the candidate to the Board for approval.** Ed SECONDED. The motion PASSED UNANIMOUSLY.
- Upcoming April events include a League of Women Voters Meet and Greet tonight, the Bernie square dance Saturday, Mischa's memorial Sunday, the Tibetan Monks Tuesday through Thursday, Headlands workday Saturday, Breakfast Sunday, the Mendocino Quartet April 23, and Uke Fest, April 29-30.

B. Finance

- Nina Ravitz won the Disaster Barrel. We have \$560 toward the next one, which Ellen has volunteered to fill.
- The committee will decide how to invest the funds in the Schwab account when Jim returns in two weeks.

C. Pub Night/Breakfast

Pub Night – Last Pub Night was the second highest. There seems to be a connection with the Whale and Mushroom festivals.
Breakfast – Dalen will cook.

D. Garden

Next workday is Sunday, April 3 at 10; next meeting is Thursday, May 5 at 2.

E. Facilities

- The EV charging station installation has been postponed because we are not doing as well with PG&E as expected.
- Paul R. and Paul S. will do a walk-around to review the exterior lighting.

F. Fundraising (see upcoming events in ED report)

G. Community Development

- Approximately 20 people attended the Community Meeting. Sienna suggested that minutes be taken at future meetings.
- Paul Reiber noted that Zoe’s coverage was excellent and should be nurtured.

H. Other

The next newsletter will be published in late April.

Adjourned at 10:40

Respectfully submitted,
Annie Lee

Calendar

Friday, April 1

Sunday, April 3
Thursday, April 6
Friday, April 8
Saturday, April 9
Sunday, April 10

Friday, April 15

Friday, April 22
Saturday, April 23
Sunday, April 24
Friday/Saturday, April 29/30

Board meeting, 9:30

Garden Workday, 10
LWV Measure V discussion
Pub Night
Women’s Clothes Swap
King Lear, 7

Board meeting, 9:30

Earth Day Benefit, 4:30-10
Headlands Work Day 10-2, Mendocino Quartet Concert
Breakfast, 9/CLT Meeting, 4
UkeFest

Thursday, May 5

Friday, May 6

Friday, May 20

Sunday, May 22

Garden Meeting, 2

Board meeting, 9:30

Board meeting, 9:30

Breakfast and Flea Market