

Caspar Community Board Meeting
Caspar Community Center
November 4, 2016

Board Members:

Present: Dalen Anderson, Rochelle Elkan, Robert Frey, Marty Johnson, Ed Murrell, Paul Reiber, Glenn Rude, Paul Schulman

Absent: Annie Lee

Quorum present? Yes

Others Present: Sarah Million McCormick, Sienna M Potts

Proceedings

1. Meeting was called to order at 9:35 am by President Robert Frey.
Bob moved to accept Dalen Anderson as a Board member. Glenn Rude seconded. Motion passed unanimously.
2. Minutes of 10/21/2016: Approved.
3. Changes to the Agenda: none.
4. Community comments and input: none
5. Correspondence: none
6. Reports
 - A. Center Manager/Office Manager
Sarah McCormick and Sienna Potts have changed their job titles to be more recognizable in the business world. Sarah is now the Center Manager. Sienna is now the Office Manager.
Harvest Dinner tickets are available online with 23 sold so far: Talk it up! Dalen Anderson is working on a crew.
New Year's Eve Dance Party tickets can also be sold: \$20 in advance, \$25 at the door.
November Movies+Games is a collaboration with Noyo Center for Marine Sciences. Sarah McCormick is looking into other possible collaborations, possibly with Music Together.
 - B. Finance/Treasurer
Rochelle Elkan will set up a meeting for next week.
 - C. Pub Night, Breakfast
Sienna Potts, Sarah McCormick and Rochelle Elkan will come up with procedure for Pub Night guest chefs. Reimbursements will all be by check once receipts are turned in to Sienna. Checks can be cashed at the Savings Bank with a photo ID. Sarah has lined up guest chefs through March. Dana Levy-Wendt is cooking in November.
October Pub Night had plenty of volunteers thanks to the efforts of Sarah McCormick, Marty Johnson and Ed Murrell.
There is no 4th Sunday Breakfast in December.
 - D. Caspar Community Garden
Next meeting is Thursday, November 10th at 2pm.
 - E. Facilities
Firemasters will install another sprinkler over the stove.

Paul Schulman is talking with the light manufacturer to see about getting a replacement for the failed outdoor light. There is now a switch in the boys' bathroom for the motion detector light on the back porch so that it can be turned off when there's mood lighting for an event.

Dalen Anderson is working with Matt Rowland to bring him up to date on his payments. Consensus seems to be no more dishwashing rental. Possible that we could do small rental at low impact time. Matt also needs to fix the broken posts.

Paul Reiber, Bob Frey, Glenn Rude and Sarah McCormick met about projector rental. Sarah is working up a list of packages with various levels of service. Need to develop list of people authorized to set system up and take it down.

Clarification on cleaning responsibilities for renters: pack it in, pack it out; general cleaning, not deep cleaning (sweep and spot mop). Turns out to be more efficient for Mike Fadeff to clean bathrooms and mop. Rental rates include allowance for his time and could be increased if necessary.

Paul Schulman reported that the permit application for the plumbing project is going very slowly due to some contention at the Building Dept. It's looking like we will not have to get a CDP. Doug Kern will need to be told that the EV charging station will need its own CDP.

F. Fundraising/Marketing

End of the Year Letter is with the printer. The New Year's Eve poster is on the back of the letter.

Judy Tarbell has talked with Bob Frey and Rochelle Elkan about starting a fund to pay off the second mortgage. Tarbell Foundation would match funds two for one in the first year. Need to set up procedure.

G. Community Planning/Development

Judy Tarbell and Bob Frey will plan another Disaster Preparedness meeting to come up with trailer costs to bring to the Tarbell Foundation.

Headlands Work Day (4th Saturday) is ongoing.

At the next Board meeting we should come up with dates for a Volunteer Appreciation Party, a Community Meeting and possibly Neighborhood Meetings.

Meeting adjourned at 10:25 am.

Meeting minutes respectfully submitted by Sienna M Potts.