

Caspar Community Board Meeting  
Caspar Community Center  
January 20, 2017

Board Members:

*Present:* Dalen Anderson, Rochelle Elkan, Robert Frey, Marty Johnson, Annie Lee, Paul Reiber, Glenn Rude, Paul Schulman

*Absent:* Ed Murrell

*Quorum present?* Yes

*Others Present:* Manager Sienna M Potts, Rachael Adams, Sakina Bush, Dana Fox, Lea Smith

Proceedings

1. Meeting was called to order at 9:30 am by President Bob Frey.
2. Minutes of 1/6/2017: Approved.
3. Changes to the Agenda: none.
4. Community comments and input:

Rachael Adams of Caspar Curiosities (formerly What's Afoot) is planning to have art openings on 2<sup>nd</sup> Fridays to coincide with Pub Night, starting February 10<sup>th</sup>. She requested that her visitors be allowed to use the Community Center rest rooms. She would chip in for supplies and if it becomes a problem would rent a portapotty. Board approved.

Dana Fox is interested in Pub Night plans and goals. He feels he could help with kitchen maintenance, Pub Night ordering with local vendors and more community involvement in the kitchen, and expanding food events.

5. Correspondence: none.
6. Reports

A. Center Manager

Sienna is covering most of the Event Coordinator duties but requested that a new employee be found as soon as possible to manage the kitchen, Community events, and renter orientation. Sienna and Dalen met with Jaimi Parsons who may be interested in the position.

B. Finance/Treasurer

Bought Vanguard Extended Fund which is a trading fund. Bought a basket of high yield bonds with B+ rates and around 5% return per annum.

Proposed transfer of funds to cover USDA reserve, capitol reserve and operating reserve. Looked at payroll expenses for 2016 and decided we have funds to hire another person. Proposed \$1/hour pay raise for all staff. Recommended keeping policy of salary uniformity.

Paul S. moved to approve \$1/hour raise for all employees. Glenn seconded. Motion passed with one abstention.

C. Pub Night, Breakfast

Marty is the guest chef for February Pub Night. She will be offering Moroccan dishes and desserts.

Sarah McCormick will captain February Pub Night and has lined up guest chefs through May. The event will need a new point person starting in March.

D. Caspar Community Garden

Sakina Bush spoke about Lea Smith's farm stand idea to sell extra produce to Community members. Sakina suggested that rather than a portion of sales going to the Community, a portion of the Garden rentals should go to cover Garden expenses. The Garden committee will discuss policies at their next meeting on February 2<sup>nd</sup> at 2 pm.

6. Human Resources Committee

A Human Resources Committee will be formed of Board and Community members with no financial or familial stake in the proceedings. We need a new employee to cover: kitchen oversight, volunteer and Community event coordination, and rental event facilitation. Dalen will help until a new employee is hired.

Meeting adjourned at 10:45 am.

Meeting minutes respectfully submitted by Sienna M Potts.