

Caspar Community Board Meeting  
Caspar Community Center  
July 21, 2017

Board Members:

*Present:* Dalen Anderson, Robert Frey, Annie Lee, Ed Murrell, Paul Reiber, Paul Schulman

*Absent:* Rochelle Elkan, Glenn Rude

*Quorum present?* Yes

*Others Present:* Office Manager Sienna M Potts, Event Manager Dana Fox, Paula Glessner

Proceedings

1. Meeting was called to order at 9 am by President Bob Frey.
2. Minutes of 7/7/2017: Approved.
3. Changes to the Agenda: none.
4. Community comments and input: none.
5. Correspondence:

Bob is discouraged by the inflexibility of Mendocino Fire Safe Council about scaling our gorse removal project back because we have not been able to get approval from 2 of the land owners included in our proposal. If we are unable to go forward with the project we will have to return donations from each of the land owners who gave approval.
6. Committee and Staff Reports
  - A. Office Manager, Event Manager

Sienna reported that the parking lot project should be completed by the end of the day. She sent financial reports by email and will send event report by end of day.

Dana reported that the July Pub Night brought in the biggest gross yet and that the June Pop-up was incredibly successful as well. Unfortunately it is increasingly difficult to find volunteers who will show up when they say they will. He has a guest chef lined up for September Pub Night but has not been able to cover any other months. He has canceled August 6<sup>th</sup> Farm-to-Table Dinner.
  - B. Finance/Treasurer

Sienna explained that the mid-year financial reports (sent by email) are somewhat misleading because nearly \$16,000 in legal fees shows on the report but was not included in the budget because it was paid from our Community Development funds. The change in value of our investments also shows but we have not sold anything. Sienna, Dalen and Bob will meet with Ruth Dobberpuhl on August 8<sup>th</sup> to try to straighten out the reports. Next meeting of the Finance Committee will be August 15<sup>th</sup> at 3:15 pm.
  - C. Pub Night, Breakfast, Community Events

Pub Night gross is up but costs are up too. Tax is included in the price and we receive well under 10% in tips. Dana suggests we raise prices.

Dalen suggested we consider giving up Breakfasts to focus on Pub Night. It is a lovely event but she is tiring and nobody wants to take over as chef. Jim Katzel has retired from Volunteer Coordination as well. Another option would be to do Breakfast less often, perhaps quarterly. Sienna pointed out that the May Breakfast & Flea Market is a valuable fundraiser.

Paul Reiber requested we schedule a longer conversation about our mission as a Community and the rental policy for the Community Center.

Board Retreat (with pot luck lunch) for further discussion scheduled for August 18<sup>th</sup> at Paul and Dalen's home after our regular Board meeting.

#### D. Caspar Community Garden

Next Garden meeting will be August 10<sup>th</sup> at 2 pm.

#### E. Facilities

Well project will be complete once we locate water shut off at street so they can move the meter and install a valve that would allow emergency use of our own water in the Center. The fire hoses have been tested at 50 psi. They are able to shoot water 45 feet, greatly improving our fire protection.

We need to create maps of water and electrical lines of property.

Dana has fixed the drinking fountain. He suggests reseeding the lawn.

Annie recommends using clover.

Sienna will talk with Gene Parsons about replacing step on old slide.

#### F. Fundraising/Marketing

The Mixed Nuts are confirmed for New Year's Eve Dance Party.

Claudia Paige's band Complicated will perform on Friday, August 18<sup>th</sup>. This is a collaborative event for a 70/30 split of the door. We need to provide a bar and help organize volunteers.

Dana asked if we wanted any involvement in the September 9<sup>th</sup> HarmonyUs on Purpose Festival. Let it be a rental.

#### G. Community Planning/Development

We got a surprisingly large bill from our lawyers looking into the feasibility of owning the Caspar water source. Sienna pointed out that while it may be disappointing to pay so much for an answer of No, the project was entirely funded by Tarbell Foundation funds and we got an accurate answer quickly. Now we are free to focus on the Community Center and how best to serve our Community here on this land. We can test our well, look into the possibility of having potable water, and improve our septic system. If the Center is resilient the Community benefits.

Sienna welcomes articles for a newsletter. Dalen will submit something about Breakfasts. Dana could write a plea for volunteers.

When Sienna has material she will put together a newsletter.

#### H. Human Resources Committee

Meeting with Mike Fadeff to discuss cleaning needs after Board meeting.

## I. Disaster Preparedness

Meeting July 24<sup>th</sup> at 7 pm.

### 7. Mail delivery issues

Paula Glessner reported ongoing problems with important mail going missing. She spoke with Postmaster Denice Sisco who apologized at first contact and then became rude when the issue continued. She told Paula to remove the PMB# from her address so that now it only shows the street address. Paula asked for a letter explaining what is required but no letter has been issued.

Dalen suggested a letter from the Board addressing the rudeness of postal employees and our troubles receiving mail.

Paul Reiber recommends making a copy of your mail key because the Fort Bragg Post Office does not keep copies.

Meeting adjourned at 10:15 am.

Meeting minutes respectfully submitted by Sienna M Potts.

Wondering what's going on at the Center?

Check the [online calendar](#).

Find the [most recent enews here](#).

Read the [latest newsletter here](#).