

Caspar Community Board Meeting  
Caspar Community Center  
November 3, 2017

Board Members:

*Present:* Dalen Anderson, Rochelle Elkan, Robert Frey, Paula Glessner, Ed Murrell, Paul Reiber, Paul Schulman

*Absent:* Annie Lee, Glenn Rude

*Quorum present?* Yes

*Others Present:* Office Manager Sienna M Potts, Judy Tarbell

Proceedings

1. Meeting was called to order at 9 am by President Bob Frey.
2. Minutes of 10/20/2017: Approved.
3. Changes to the Agenda: none.
4. Community comments and input:

Dalen will be working the polls on Election Day, November 7<sup>th</sup> and reminds all to come vote. It's important to vote here to keep our polling place.

Judy Tarbell wanted to check the status of the shelter bill from Fortunate Farm. No bill had been received so Judy shared her copy.

Ed moved that Caspar Community reimburse Fortunate Farm for direct expenses incurred in shelter operation on receipt of a finalized bill and a signed indemnification and hold harmless agreement. Dalen seconded the motion. Motion passed unanimously.

Bob moved that the Emergency Preparedness Committee be formally adopted as a Committee of the Board. Ed seconded the motion. Motion passed unanimously.

The Board will dedicate the January 5, 2018 meeting to discuss Board procedures and roles in disaster response. Send agenda items to Bob for that meeting.

Representatives from the Board will attend the January Emergency Preparedness meeting on January 22, 2018 to come up with procedure for disaster response.

5. Correspondence: none.

6. Reports

- A. Office Manager, Event Manager

Sienna said the Center continues to be busy with events every weekend.

- B. Finance/Treasurer

The Water fund in our Schwab account is showing a negative balance. Funds will be transferred from Capital Reserve to zero it out. Judy will include Water funding in year-end Tarbell Foundation donation.

Our stock is doing well along with good dividends.

Sienna is working on Event Reporting but is still having some trouble with proper allocation of expenses.

There was appreciation for the Hour Report Sienna sent out and a request for a similar report from Dana.

C. Pub Night, Breakfast

Mendocino Coast Mushroom Club is cooking for November Pub Night. Food costs are higher than usual especially as they are not able to forage for mushrooms.

Dalen expressed concern about Pub Night spiraling out of control. The Board needs to establish caps on spending and come up with guidelines for collaborations and single chefs.

It was suggested that Volunteer Coordinator should be a paid position. Robin Whitley Fox has been doing such a beautiful job with both Pub Night and Breakfast volunteers. There is some worry that we will lose her to burn-out.

Pub Night Committee will meet at 3 pm on November 28<sup>th</sup>.

Dalen will be cooking for November Breakfast. The new rotation crew will continue for 2018 after a break in December.

D. Caspar Community Garden

The next Garden meeting will be on November 16<sup>th</sup> at 2 pm.

E. Facilities

Sienna will order water meter and schedule installation.

Bob would like to see the Barn Project begin in 2018. It needs a foundation, some siding, windows, electricity. It needs to be rodent proof and lockable, preferably with a roll up steel door and a regular door beside it.

F. Fundraising/Marketing

Dalen asks Board members to sign up to bring a dessert for Flight of Fancy. Please plan to be at the Center to help with set up at 10 am on Sunday, November 19<sup>th</sup>.

End of the Year letter was approved.

G. Community Planning/Development

Nothing to report.

H. Human Resources Committee

Nothing to report.

I. Disaster Preparedness

See community comments. Next Emergency Preparedness meeting is November 27<sup>th</sup>.

Meeting adjourned at 10:55 am.

Meeting minutes respectfully submitted by Sienna M Potts.

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