

Caspar Community Board Meeting  
Caspar Community Center  
December 15, 2017

Board Members:

*Present:* Dalen Anderson, Robert Frey, Paula Glessner, Annie Lee, Ed Murrell, Paul Reiber, Glenn Rude, Paul Schulman

*Absent:* Rochelle Elkan

*Quorum present?* Yes

*Others Present:* Office Manager Sienna M Potts, Judy Tarbell, Janine Rhymes

Proceedings

1. Meeting was called to order at 9 am by President Bob Frey.
2. Minutes of 12/1/2017: Carolyn Schooley requested that we display Fire Safe Council poster.
3. Changes to the Agenda: none.
4. Community comments and input: none.
5. Correspondence: HT training info.
6. Reports

A. Office Manager, Event Manager

Bob reported that Dana is still absent. Sympathy was expressed for his personal needs but the fact that he has been unreachable is not acceptable. Several people have been trying to get answers about various projects, or for rental support, and he has not responded at all for the last several weeks. Dalen is willing to step in on rental management but she needs to know what needs to be covered. Communication must improve.

Sienna reported that it would be another full weekend with Co.Nectar's Bazaar on Friday and the Mendocino Coast Jewish Community's Chanukah party on Sunday. She has given Co.Nectar organizers basic information but they need a complete orientation. MCJC organizers also have some kitchen questions. Dalen and Bob said they would take care of them.

Rochelle and Sienna spoke with Jim & Judy Tarbell about services that Caspar Community provides to be included in a nation-wide mapping project managed by Solidarity Economy Network ([ussen.org](http://ussen.org)).

The last weekend of the year will start on Friday the 29<sup>th</sup> with a concert: Foxglove will begin with a sit-down set and Steven Bates Band will follow with a dance set. Sienna is managing the bar to benefit Caspar Community and would appreciate any available help. Ed agreed to work an hour at the bar starting at 8 pm.

On Sunday, December 31<sup>st</sup>, is our New Year's Eve Dance Party. Bartenders and other helpers will be needed to cover set-up through clean up. Dalen is managing the crew.

B. Finance/Treasurer

The annual operating budget for 2018 was presented with a monthly break-down available from Sienna on request. Moved by Paul Reiber: to approve the 2018 budget as proposed; seconded by Annie; passed unanimously.

C. Pub Night, Breakfast

Bob sent around Merideth's report on another successful Pub Night. The Breakfast chef team will be meeting to schedule 2018.

D. Caspar Community Garden

The garden shed is being constructed. It will have a galvanized roof and the walls will be painted to match the Center.

E. Facilities

The Wax Myrtle trees will be planted around the tanks after the Board meeting.

Lights for the North stairs have arrived and will be going in next week. Paul Reiber suggests looking into vertical storage chair racks that would hold more chairs on a smaller footprint. Paul Schulman will do some research.

A community member suggested talking to Danny Barca about the barn restoration. Paul S will follow up.

A Work Day to organize the back storage room was scheduled for 3 pm on January 12<sup>th</sup> before Pub Night.

Mendocino Land Trust is ready to install the EV Charging station next to our North fence, West of the barn, in January. Any concerns or needs should be communicated to Sienna as soon as possible.

Paul Schulman is working with the builder to find and price the right material to use to replace the North porch roof.

F. Fundraising/Marketing

Flight of Fancy organizers are debriefing and planning for next year.

Donations are coming in from the End of the Year letter.

New Year's Eve will be our last fundraiser of the year.

G. Community Planning/Development

Sienna requests submissions by the end of January for the Headlands newsletter to come out before the Community Meeting on February 18<sup>th</sup>. Submissions for newsletters are always welcome.

H. Human Resources Committee is on hold until Dana returns.

I. Disaster Preparedness

Dan Gjerde has scheduled a meeting at the Center on Thursday, February 1<sup>st</sup>, to focus on county-wide emergency planning and response.

All supplies for the Disaster Barrels are in and the final cost per barrel is just under \$200. Barrel Assembly party will be in January.

The Emergency Preparedness Committee is ready to purchase a trailer and other supplies. Moved by Bob: to allocate \$9,000 for discretionary spending by Emergency Preparedness Committee; seconded by Paula; passed unanimously.

Emergency Preparedness Committee is encouraged to fundraise to replace funds so that we have ready money in case of disaster.

The Board meeting on January 5, 2018 will be dedicated to discussion of Caspar Community roles and procedures in Emergency Response.

Meeting adjourned at 10:20 am.

Meeting minutes respectfully submitted by Sienna M Potts.

Wondering what's going on at the Center?

Check the [online calendar](#).

Find the [most recent enews here](#).

Read the [latest newsletter here](#).