

Caspar Community Board Meeting  
Caspar Community Center  
September 6, 2019

Board Members:

*Present:* Dalen Anderson, Robert Frey, Annie Lee, Paul Reiber, Paul Schulman

*Absent:* Rochelle Elkan, Glenn Rude

*Quorum present? Yes*

*Others Present:* Sienna M Potts, Paula Glessner, Jacob King, Art Hatcher, Jim Tarbell, Stephanie Martin

Proceedings

1. Meeting was called to order at 9 am by President Bob Frey.
2. Minutes of 8/16/2019: Approved.
3. Changes to the Agenda: remove discussion of community.
4. Community comments and input:

Jacob King, MTA Operations Manager, and Art Hatcher, Fort Bragg Operations Supervisor, came to ask for community input and help in establishing a permanent bus stop in Caspar. There should be a stop on both sides of the street, but only one must be ADA compliant (an 8'x4' slab to accommodate the drop lift). A full shelter would be more complicated to install, but Jacob liked the idea, especially with the support of the community. A pole sign and slab would be easier to permit and place. The Center parking lot was discussed but it will not work because it is too small, busy, and unpaved. If a landowner agreed to have a bus stop installed on the edge of their property, there would be a 90 day trial agreement, with ninety days notice, from landowner or MTA, to remove the stop. Jim Tarbell is on the MTA Board and can pass along suggestions from community members.

Stephanie Martin was concerned about water use after seeing Matt Rowland's crew washing dishes at the Center August 26-28. He is no longer regularly washing dishes at the Center, but has arranged to do so in a pinch two or three times this year. He pays for any rental.

5. Correspondence:

Jeannette Rasker sent in a donation with a thank you for supporting the EV Charging station. Miriam will fix up the old Pub Night sign for us to use. Our January Breakfast falls within the Crab Feast, for which the deadline to be included in their print materials is September 27.

6. Committee and Staff Reports

A. Office Manager, Event Manager

Sienna will be away from October 1 – 8. She will arrange for mail and messages to be checked. Upcoming events are Pub Night followed by a wedding; Audubon and League of Women Voters meetings; a rehearsal dinner followed by Mama Grows Funk at the September Pop-up Dance Party. Annie is doing an African inspired Dance class for the creaky on Wednesdays at 4 pm through October 16.

Paula is taking care of the Pub Night chef and getting volunteers signed up. She has arranged for chefs and made Pub Night posters

for the rest of the year. She will continue to make Pub Night posters next year as a volunteer. Annie and Sienna both thanked Paula for her thorough documentation of events and maintenance needs.

B. Finance/Treasurer

We have CD's coming due on September 24 so Bob and Jim will consider how that money can be reinvested. Sienna will set Merideth up to take credit card payments as needed.

Next Finance Committee meeting is September 19, 10 am.

C. Caspar Community Garden

The remaining chips still need to be spread, or hauled away.

Next Garden Committee meeting is November 2, 2 pm.

D. Facilities

Dalen and Paul Schulman organized the garage and Dalen is painting the cabinet. The County Health Inspector stopped by and reported "Housekeeping Excellent." Sienna requested and received permission to pay Mike Fadeff or Chris Braga to clean up the front garden area.

Paula brought in some supplies and will label and return her keys.

Dalen encouraged her to keep a Center key and to communicate what she sees needs doing.

No Facilities meeting scheduled.

E. Fundraising/Marketing

Harvest Dinner (scheduled for November 10) planning meeting set for September 24, 4 pm.

Bob will work on the End of the Year letter. Annie will edit.

F. Community Planning/Development

Sienna is working on a newsletter and needs submissions.

The next Community Meeting, with traffic calming street art as an opening topic, is October 20, 2019, 4 pm.

G. Human Resources

Annie reported that the Human Resources Committee has created three job descriptions, for an Event Manager, a Facility Manager, and one to cover both roles. They will meet with two candidates to see what fits.

Next Human Resources Meeting is September 11, 10 am.

H. Preparedness

Annie reported that the committee is working on its manual.

Next Preparedness Meeting is September 23, 7 pm.

Meeting adjourned at 10:30 am.

Meeting minutes respectfully submitted by Sienna M Potts.

Wondering what's going on at the Center?

Check the [online calendar](#).

Find the [most recent enews here](#).

Read the [latest newsletter here](#).