

Caspar Community Board Meeting February 7, 2025

Board Members:

Present: Ariana Bayer, Annie Lee, Rochelle Elkan, Bob Frey, Dalen Anderson, Suzanne Jennings, Paul Reiber, Glenn Rude, Paul Schulman

Absent: Judy Tarbell, Sienna Potts

Others Present: Nick Gueli, Michael StJohn, Jennie Stevens *Quorum present? yes*

- I. Meeting was called to order at 9:33am by President Ariana Bayer
- II. Minutes: 01-03-25 minutes were approved
- III. Changes to the Agenda: none
- IV. Community comments and input: none
- V. Correspondence: none
- VI. Committee and Staff Reports
 - A. Office Manager: no report
 - B. Rental Manager: everything is going well. It is looking to be a busy spring and summer.
 - C. Finance/Treasurer: Bob did not contact USDA as of this meeting in regards to paying off some or all of the mortgage.
 - D. Staff Support Committee: none
 - E. Caspar Community Events & Fundraising: Recruitment Party on Sunday, February 9, from 4-6. Chat from 4-5 and dinner by Dalen at 5.
- VII. Caspar Community Center
 - A. Facilities: Motion: Dalen moved to approve the proposal from Advance Security System to install and monitor our existing Fire Alarm System. 36 month contract. Seconded: Annie. Approved by the board. Nick will send a list of items to be considered to the Facilities Committee for discussion
 - B. Caspar Community Garden: next meeting is April 26, 11am. There will be a workday from 10-noon on March 1.
 - C. Communications: none
- VIII. Caspar Community Planning
 - A. Community Meetings: none scheduled at this time
 - B. Plaza Planning: none
 - C. Emergency Preparation: April 12th, CPR session, \$75 pp
 - D. Local Coastal Plan: approved letter to be sent. See below (VIII.E)
 - E. Discussion from Board retreat, January 17th
 1. Motion: Suzanne moved to approve monthly board meetings. Seconded: Dalen. Approved by the board.
 2. Motion: Annie moved to approve and send letter to Mendocino County Planning and Building, Planning Commission and California Coastal Commission in regards to the Local Coastal Plan. Seconded: Paul S. Approved by the board.
 3. Motion: Paul S. moved to approve Caspar Community Event Coordinator Job Description. Seconded: Suzanne. Approved by the board.
 4. Committees as of February 7, 2025
 - Garden** – Rochelle, Annie, Gardeners – meet 1st Saturday of Feb, May, August and November.
 - Planning** – Ariana, Rochelle, Michael StJohn, Josh MacDonald – meet quarterly and as needed.
 - Staff Support** – Jim Tarbell, Dalen, Annie, Paul R, Ariana – meet early December and early June
 - Events** – Dalen, Suzanne, Paul S, Jennie, Annie – meet as needed
 - Gorse** – Ariana, Michael StJohn, Bob – meet monthly during development
 - Finance** – Sienna, Bob, Rochelle, Jim Tarbell, Ariana – meet quarterly to bi monthly on a Tuesday.
 - Facilities** – Nick, Paul R, Paul S, Annie, Glenn, Bob – meet as needed
- IX. Meeting adjourned at 11:15am

Meeting Minutes respectfully submitted by Rochelle Elkan

Adjourned Meeting
Friday, February, 21, 2025
Meeting called to order at 9:30am

Present: Ariana Bayer, Annie Lee, Rochelle Elkan, Bob Frey, Dalen Anderson, Suzanne Jennings, Paul Reiber, Paul Schulman
Others: Michael StJohn, Nick Gueli
Absent: Judy Tarbell, Glenn Rude, Sienna Potts
Quorum: yes

Gorse Committee proposed that we match funds with Mendocino County to pay Helene Chalfin \$1000 for the year 2025-2026 and \$1000 for the year 2026-2027. She will be coordinating and educating the Gorse Project in Caspar. She will report to the County and they will share her information with us. After discussion, the Board decided to pay her \$500 for past work, from December 2024- July 2025.

First Motion: Caspar Community will pay Helene Chalfin
\$1000 for the year July 2025- July 2026
\$1000 for the year July 2026- July 2027
for coordinating and educating for the Gorse Project in Caspar, CA
Moved: Suzanne
Seconded: Dalen
Approved by the board

Second Motion: Caspar Community will pay Helene Chalfin
\$500 for the year December 2024- July 2025
for coordinating and educating for the Gorse Project in Caspar, CA
Moved: Dalen
Seconded: Annie
Approved by the board

Starting March 1, 2025 the Staff Support proposed to hire Jennie Stevens as Caspar Community Event Coordinator. Job Description is on file.

Motion: Caspar Community will hire Jennie Stevens as Caspar Community Event Coordinator starting March 1, 2025.
Moved: Paul R.
Seconded: Dalen
Approved by the board

Adjourned: 10:08am

Meeting Minutes respectfully submitted by Rochelle Elkan